

IRP Acct #: _____

IRP Acct Name: _____

Contact Person: _____

Phone: _____

Email: _____

IRP Physical Address Change

Our fee \$125.00 per vehicle/request

It takes 3 – 7 business days from submission before address change is approved. All fee's will be paid at that time, then new cab card will be provided.

MUST PROVIDE 3 SEPARATE PROOFS OF RESIDENCY FOR NEW ADDRESS. SEE PAGE 2 FOR DETAILED LIST.

Check Off:

_____ NEW Physical address (**ADDRESS REQUIRING PROOF OF RESIDENCY**)

_____ Proof of Residency (**SEE PAGE 2 FOR ACCEPTED DOCUMENTS**)

1.) _____ 2.) _____ 3.) _____

_____ **CONFIRM FULL MAILING ADDRESS:**

_____ Power of Attorney (**SIGN SECTION 5, PAGE 1 ONLY AND HAVE PAGE 2 NOTARIZED**)

_____ Driver's License

IRP Acct #: _____

IRP Acct Name: _____

Proof of Georgia Residency: PHYSICAL ADDRESS

(MUST PROVIDE 3 PROOFS OF RESIDENCY)

- 1.) Current/Valid Georgia Driver's License.
- 2.) Georgia County Business License
- 3.) Georgia Secretary of State Business Formation
- 4.) Proof applicant's federal income tax return is filed from the Georgia address for previous year or current year. **GA Form 500 and Form 1040.**
- 5.) Proof applicant has paid personal income tax to Georgia for previous year or current year.
- 6.) Real estate tax or personal property tax paid to Georgia by applicant.
- 7.) Utility bills in Georgia that are either in applicant's personal or business name **(MUST be water, electricity, or gas bill, only one utility bill will be accepted.)**
- 8.) Vehicle titled in Georgia in either applicant's personal name or business name. **(Usually the GA Title/Title Receipt for truck being tagged with IRP will work.)**

PLEASE NOTE:

****BANK STATEMENTS ARE NOT ACCEPTED****

****CREDIT CARD STATEMENTS ARE NOT ACCEPTED****